

**STEP-BY-STEP PROCEDURE FOR RCS OF STATES/UTs TO BECOME CHILD AGENCY OF  
CENTRAL SNA AGENCY (WHICH IS NCDC – NATIONAL COOPERATIVE DEVELOPMENT CORPORATION)  
FOR RELEASE OF FUND OF 100% GOI SHARE OF SOFTWARE COMPONENT UNDER COMPUTERIZATION OF RCS PROJECT**

**STEP-1:** Login to PFMS and Click on My Schemes

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Bank Printing Templates

Manage

Register New Scheme

Central SNA

Approve Acc. for Deactivation

View Scheme Component

Manage CNA Legacy Data

Scheme Components

Deactivate Scheme/Bank Acc.

Agency Acc.Parent Mapping

Approve Parent Acc. Mapping

Please verify your Email id and Mobile No. before 15th Apr 2024, otherwise, you will not be able to login on PFMS website. Please ignore, if already done.

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**STEP-2:** Select Register New Scheme

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EN English (United States)

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**STEP-3:** Go to Select Scheme & search scheme code 4220 (Strengthening of Cooperatives through IT Interventions)

AdhocReports	<div>Register New Scheme /Bank Account</div> <div>Scheme: <input type="text"/> <span>Select Scheme</span></div> <div>Select Funding Agency: <input type="radio"/> I will receive funds directly from central government; <input type="radio"/> I will receive funds directly from state government; <input type="radio"/> I will receive funds from this agency; <input type="text"/> <span>Search</span></div>
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**STEP-4:** Search Select Funding Agency & click on 3<sup>rd</sup> search option (DO NOT WRITE ANY THING ON THE SEARCH BAR)

AdhocReports	<div>Register New Scheme / Bank Account</div> <div>Scheme: STRENGTHENING OF COOPERATIVES THROUGH IT INTERVENTIONS [4220] <a href="#">Select Scheme</a></div> <div>Select Funding Agency: <div><input type="radio"/> I will receive funds directly from central government; I will receive funds directly from state government; <input checked="" type="radio"/> I will receive funds from this agency; <input type="text"/> <input type="button" value="Search"/></div><div><input type="button" value="Check CSIA details"/></div></div>
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**STEP-5:** Select Agency Name i.e. NATIONAL COOPERATIVE DEVELOPMENT CORPORATION

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**STEP-6:** Click on Select Agency.

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**STEP-7:** Now, select Agency as NATIONAL COOPERATIVE DEVELOPMENT CORPORATION from drop down menu.

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Scheme: STRENGTHENING OF COOPERATIVES THROUGH IT INTERVENTIONS [420]

☐ I will receive funds directly from central government:  
☐ I will receive funds directly from state government:  
☒ I will receive funds from this agency:

Select Funding Agency: NATIONAL COOPERAT

Account type: Central SNA Account

**Select Agency: NATIONAL COOPERATIVE DEVELOPMENT CORPORA**

Bank Name: STATE BANK OF INDIA  
(Enter minimum 4 characters to search bank)

Branch Address:    
Branch list will show only 50 branches in List, you can search your branch by address)

Branch Names: AGV COMPLEX [ HALUZ KHAS, 118-SHAHPURJAT, NEW DELHI, Pin - 110016 ] { CBS}

Account No.: 43442091600  
(Only accept Alphanumeric values: A to Z, a to z, 0 to 9)

Agency Name As Per Bank: NATIONAL COOPERAT

Agency Account Scheme Component Mapping

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**STEP-8:** Click on Agency Account Scheme Component Mapping

AdhocReports	<div>Register New Scheme /Bank Account</div> <p>Please click on agency account scheme component mapping.</p> <p>Scheme: STRENGTHENING OF COOPERATIVES THROUGH IT INTERVENTIONS [4220]</p> <p>Select Funding Agency:</p> <p><input type="radio"/> I will receive funds directly from central government: <input type="radio"/> I will receive funds directly from state government: <input checked="" type="radio"/> I will receive funds from this agency:</p> <p><input type="radio"/> NATIONAL COOPERAT <input type="button" value="Search"/></p> <p>Account type: Central SNA Account</p> <p>Select Agency: NATIONAL COOPERATIVE DEVELOPMENT CORPORA</p> <p>Bank Name: STATE BANK OF INDIA (Enter minimum 4 characters to search Bank)</p> <p>Branch Address: <input type="text"/> <input type="button" value="Search"/></p> <p>Branch list will show only 50 branches in List, you can search your branch by address)</p> <p>Branch Name: AGV COMPLEX [ HAUZ KHAS, 118-SHAHPURJAT, NEW DELHI, Pin - 110016 ] { CBS}</p> <p>Account No.: 43442091600 (Only accept Alphanumeric values: A to Z, a to z, 0 to 9)</p> <p>Agency Name As Per Bank: NATIONAL COOPERAT</p> <p><input type="button" value="Save"/> <input type="button" value="Reset"/></p> <p><b>Agency Account Scheme Component Mapping</b></p>
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**STEP-9:** Tick the box for “Computerization of RCS offices” and click on “Save” button

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Register New Scheme / Bank Account

Please click on agency account scheme component mapping.

Scheme: STRENGTHENING OF COOPERATIVES THROUGH IT INTERVENTIONS (4220)

Select Funding Agency:

☐ I will receive funds directly from central government:

☐ I will receive funds directly from state government:

☐ I will receive funds from this agency:

Account type

Select Agency

Bank Name

Agency Account Scheme Component Mapping

Scheme Components: Search

Save

☒ Bulk

☐ Computerization of ARDBs

☒ Computerization of RCS offices

Account Number

Agency Name As Per Bank

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**STEP-10:** Save

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**STEP-11:** Click OK

