

No. L-11012/09/2023-L&M
Government of India
Ministry of Cooperation
Office of Central Registrar of Cooperative Societies

Dated: 1st September, 2023

VACANCY CIRCULAR

Subject: - Appointment of Cooperative Ombudsman in the Office of CRCS-reg.

The Multi State Cooperative Societies (Amendment) Act, 2023 has been notified vide Gazette Notification dated 03.08.2023 and MSCS Amendment Rules, 2023 have been notified vide Gazette Notification dated 04.08.2023. As per section 85 A of the MSCS (Amendment) Act, 2023, the Central Government shall appoint, one or more Co-operative Ombudsman with territorial jurisdiction for inquiring into the complaints made by member of the multi-state co-operative societies. The role, responsibilities and powers of Co-operative Ombudsman are as per Section 85 of the Multi State Cooperative Societies (Amendment) Act, 2023 and related Rules.

2. Therefore, it is proposed to appoint a Co-operative Ombudsman as per Eligibility & Conditions (Annexure-I).
3. Eligible and willing serving officers and Retired officers of equivalent and above ranks may apply in the prescribed proforma (Annexure-II) for appointment as Ombudsman. The other eligible persons for appointment as Ombudsman may apply in proforma as per Annexure-III.
4. Complete advertisement, application proforma with certificate formats, as applicable can also be downloaded from Ministry of Cooperation website- www.cooperation.gov.in (Link- What's New – Vacancies) & CRCS Website: www.crscs.gov.in.
5. The applications with supporting documents may be forwarded to Sh. L. Haokip, Director (Administration), 1st Floor, Office of Central Registrar Cooperative Societies, Ministry of Cooperation, Atal Akshay Urja Bhawan, Lodhi Road, New Delhi 110003 within 21 days from the date of publication of advertisement in the Employment News. Applicants are also required to submit self attested copies of Educational Qualification/ Experience/ Published Reports/ Awards/ Recognition Certificates etc. alongwith the Biodata. Serving officers may apply through proper channel.
6. Applications received after last date or otherwise found incomplete shall not be entertained.



(Amit Kumar Rawat)

Under Secretary to the Government of India



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Copy to:

1. All Ministries/Departments of Govt. of India. It is requested that the vacancy circular may be given wide publicity in their Ministry/Departments, subordinate/ attached offices and Regional Research Institutions under their administrative control.
2. Registrar General of Hon'ble High Court's of India for information and circulation.
3. Under Secretary (CS-I), CS Division, Department of personnel and Training, Lok Nayak Bhavan, Khan Market, New Delhi- For information and necessary action.
4. Chief Secretary, All State Government's / All Union Territories.
5. Chairman, NABARD, Plot C-24, G Block, Bandra Kurla Complex, BKC Road Bandra East, Mumbai, Maharashtra 400051.
6. Chairperson / Head of all National Cooperative Societies / Federations.
7. Registrar of Cooperative Societies of All State Governments/ Administration of all Union Territories.
8. Heads of all Semi Government / Autonomous and Statutory Organizations/ Recognized Research Institutions.
9. All Organizations of the Ministry of Cooperation.
- ✓ 10. Technical Director, NIC for uploading the vacancy circular in Ministry of Cooperation's website under- What's New.
11. Directorate of Audio Visual Publicity(DAVP) Employment News Section, Soochna Bhavan, New Delhi.

[Signature]
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Annexure-I

Sl. No.	Name & nature of the Post	No. of Post	Eligibility / Terms & Conditions
1	Co-operative Ombudsman (Statutory Post) Level 13- As per 7 th CPC Pay Level of Rs.123100-215900	1	<p>i. The Ombudsman shall be an individual having professional experience of minimum ten years, a post graduate degree from any recognized University in India or equivalent, and special knowledge or experience in co-operative management, banking, accountancy, law, public administration or a serving or retired Judicial Officer not below the rank of District Judge or a serving or retired officer of the Central or State Government, not below the rank of Director.</p> <p>ii. The Ombudsman shall receive such pay including the dearness allowance and other allowances admissible to a Director in the Government of India.</p> <p>iii. In the case of an appointment of a person who is in receipt of, or has received, or has become entitled to receive any retirement benefits by way of pension, the pay and allowances of such person shall be reduced by gross amount of pension, if any, drawn or to be drawn by him.</p> <p>iv. The Ombudsman, while on tour or on transfer (including the journey undertaken to join the office or on the expiry of his term with the office proceeds to his hometown) shall be entitled to the travelling allowances, daily allowances, transportation of personal effects at the same scale and at the same rate as are applicable for a Director to the Government of India.</p> <p>v. The Ombudsman shall not be entitled to government accommodation but shall be eligible to draw the house rent allowance applicable for a Director to the Government of India.</p> <p>vi. The term of office of the Ombudsman shall be three years from the date on which he enter office or till he attains the age of seventy years, whichever is earlier, and he shall be eligible for re-appointment for one more term.</p>



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Annexure-II

PERSONAL BIO-DATA PROFORMA FOR OFFICIAL (Serving/Retired)**Name of the position applied: Co-operative Ombudsman**

1. Name and Address (in Block Letters)	
2. Date of Birth	
3. (i) Date of entry into Govt. Service	
(ii) Date of retirement	
4. Educational Qualification (Graduation & Above)	
5. In case of serving officer, present post held and nature/cadre of service	
6. In case of Retired officer, last post held and nature/cadre of service	

7. Details of Employment, in chronological order (Starting from the last/ latest). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties

8. Nature & details of Present employment			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of Initial appointment	b) Period of appointment on deputation/contract	c) Name of parent office/ organization to which the applicant belongs.	d) name of the post and Pay of the post held in substantive capacity in the parent organization
<p>9.1 Note: In case of serving officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with cadre Clearance, Vigilance Clearance and Integrity certificate otherwise Retired may mention- NA.</p> <p>9.2 Note: Information under Column (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p>			
10. Total emoluments/pension per month now drawn in case of serving and retired officers			



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Basic pay in the PB/ Basic Pension	Allowances	Total Emoluments
11.A. Additional information relevant to the position applied for in support of your suitability for the post, such as Additional academic qualifications i. Professional training ii. Any past experience related to Cooperative Management, Banking, Accountancy, Law and Public Administration (Note: Enclose a separate sheet, if the space is insufficient)		
11.B. Achievements: The Candidates are requested to indicate information with regard to; i. Published reports and special projects/ schemes undertaken, if any ii. Awards /Official Appreciation iii. Affiliation with the professional bodies/institutions/ societies and; iv. Any other information (Note: Enclose a separate sheet if the space is insufficient)		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio- Data duly supported by the documents in respect of Essential Qualification/Work Experience etc. submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct to the best of my knowledge / belief and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Date: _____

Address _____

Phone: _____

E.mail: _____



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In case of Serving Officers:

Certificate by the Employer/Cadre Controlling Authority on Official Letter Head

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. If selected, he/she will be relieved immediately.

2. Also certified that,

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
- ii. His/ Her integrity is certified.
- iii. His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed in him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with seal)

Shilpa
01/9/2023



BIO-DATA PROFORMA FOR COOPERATIVE OMBUDSMAN FOR NON-OFFICIALS

1. Name and Address (in Block Letters)	
2. Date of Birth	
3. Educational Qualification (Post-Graduation & Above)	

4. Details of Employment / Professional Experience (minimum 10 years), in chronological order (Starting from the last/ latest). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution/ Organisation/ Society	Post/ Position held	From	To	Emoluments/ Pay, if any	Nature of Duties

<p>5. Additional information relevant to the position applied for in support of your suitability for the post, such as</p> <ul style="list-style-type: none"> i. Additional academic qualifications ii. Professional training iii. Details & duration of past experience related to Cooperative Management, Banking, Accountancy, Law and Public Administration. <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>6. Achievements:</p> <p>The Candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> i. Published reports and special projects undertaken, if any ii. Awards /Official Appreciation iii. Affiliation with the professional bodies/institutions/ societies and; iv. Any other information <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience etc. submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct to the best of my knowledge / belief and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Date: _____

Address: _____

Phone: _____

E.mail: _____



[Signature]
01/09/2023